

# MONTHLY SUMMARY OF CONTRACTING ACTIONS

Report Control Symbol DD-AT&L(M)1015

## Section A – General Information

A1 Report for Month Ending \_\_\_\_\_  
A2 Name of Contracting Office  
A2a Name \_\_\_\_\_  
A2b Address \_\_\_\_\_  
A3 Contracting Office Codes  
A3a Reporting Agency FIPS 95 Code \_\_\_\_\_  
A3b Contracting Office Code \_\_\_\_\_

## Section B – Contracting Actions

	(1) Category	(2) Actions	(3) Dollars
B1	Tariff or Regulated Acquisitions	_____	_____
B2	<u>Foreign or Interagency</u>	_____	_____
B2a	FMS or International Agreements	_____	_____
B2b	Actions with UNICOR	_____	_____
B2c	Actions with Other Government Agencies	_____	_____
B3	<u>Small Business</u>	_____	_____
B3a	Simplified Acquisition Procedures	_____	_____
B3b	GSA Schedule Orders	_____	_____
B3c	Other Federal Schedule Orders	_____	_____
B3d	All Other Orders	_____	_____
B3e	Other Contracting Actions	_____	_____
B4	<u>Large Business</u>	_____	_____
B4a	Simplified Acquisition Procedures	_____	_____
B4b	GSA Schedule Orders	_____	_____
B4c	Other Federal Schedule Orders	_____	_____
B4d	All Other Orders	_____	_____
B4e	Other Contracting Actions	_____	_____
B5	<u>Domestic or Foreign Entities Performing Outside the U.S.</u>	_____	_____
B5a	Simplified Acquisition Procedures	_____	_____
B5b	GSA Schedule Orders	_____	_____
B5c	Other Federal Schedule Orders	_____	_____
B5d	All Other Orders	_____	_____
B5e	Other Contracting Actions	_____	_____
B6	<u>Educational</u>	_____	_____
B6a	Simplified Acquisition Procedures	_____	_____
B6b	GSA Schedule Orders	_____	_____
B6c	Other Federal Schedule Orders	_____	_____
B6d	All Other Orders	_____	_____
B6e	Other Contracting Actions	_____	_____
B7	<u>Nonprofit and Other</u>	_____	_____
B7a	Simplified Acquisition Procedures	_____	_____
B7b	GSA Schedule Orders	_____	_____
B7c	Other Federal Schedule Orders	_____	_____
B7d	All Other Orders	_____	_____
B7e	Other Contracting Actions	_____	_____

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	(1) Category	(2) Actions	(3) Dollars
B8	<u>Total Contracting Actions</u>		
B8a	Simplified Acquisition Procedures		
B8b	GSA Schedule Orders		
B8c	Other Federal Schedule Orders		
B8d	All Other Orders		
B8e	Other Contracting Actions		
B9	Total Modifications Excluding Simplified Acquisition Procedures		
	<u>Section C – Extent Competed</u>		
C1	<u>Competed</u>		
C1a	Small Business Concerns		
C1b	Large Business Concerns		
C1c	Domestic or Foreign Entities Performing Outside the U.S.		
C1d	Educational		
C1e	Nonprofit and Other		
C2	<u>Not Available for Competition</u>		
C2a	Small Business Concerns		
C2b	Large Business Concerns		
C2c	Domestic or Foreign Entities Performing Outside the U.S.		
C2d	Educational		
C2e	Nonprofit and Other		
C3	<u>Not Competed</u>		
C3a	Small Business Concerns		
C3b	Large Business Concerns		
C3c	Domestic or Foreign Entities Performing Outside the U.S.		
C3d	Educational		
C3e	Nonprofit and Other		
	<u>Section D – RDT&amp;E Actions</u>		
D1	Small Business		
D2	Large Business		
D3	Domestic or Foreign Entities Performing Outside the U.S.		
D4	Historically Black Colleges and Universities (HBCU)		
D5	Minority Institutions (MI)		
D6	Other Educational		
D7	Other Entities		

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	(1) Category	(2) Actions	(3) Dollars
<u>Section E – Selected Socioeconomic</u>			
	<u>Statistics</u>		
E1	Small Business (SB) Set-Aside	_____	_____
E1a	SB Set-Aside Using Simplified Acquisition Procedures	_____	_____
E1b	SB Set-Aside	_____	_____
E2	<u>Small Disadvantaged Business (SDB)</u>		
	<u>Actions</u>		
E2a	Through SBA—Section 8(a)	_____	_____
E2b	SDB Set-Aside, SDB Preference, or SDB Evaluation Adjustment	_____	_____
E2c	SB Set-Aside Using Simplified Acquisition Procedures	_____	_____
E2d	SB Set-Aside	_____	_____
E2e	Other	_____	_____
E3	SDB Federal Schedule Orders	_____	_____
E4	Women-Owned Small Business	_____	_____
E5	Women-Owned Small Business Federal Schedule Orders	_____	_____
E6	HBCU	_____	_____
E7	MI	_____	_____
E8	JWOD Participating Nonprofit Agencies	_____	_____
E9	Exempt from Small Business Act Requirements	_____	_____
E10	<u>HUBZone</u>	_____	_____
E10a	HUBZone Set-Aside	_____	_____
E10b	HUBZone Price Evaluation Preference	_____	_____
E10c	HUBZone Sole Source	_____	_____
E10d	HUBZone Concern – Other	_____	_____
E11	Service-Related Disabled Veteran-Owned Small Business	_____	_____
E12	Other Veteran-Owned Small Business	_____	_____
<u>Section F – Simplified Acquisition Procedures – Ranges</u>			
F1	\$0.01 to \$2,500.00	_____	_____
F2	\$2,500.01 to \$10,000.00	_____	_____
F3	\$10,000.01 to \$25,000.00	_____	_____
<u>Section G – Contingency Actions</u>			
G1	<u>Total Actions</u>	_____	_____
G1a	Competed	_____	_____
G1b	Not Available for Competition	_____	_____
G1c	Not Competed	_____	_____

Section H – Remarks and Authentication

H1 Remarks: \_\_\_\_\_

H2 Contracting Officer

H2a Name \_\_\_\_\_

H2b Signature \_\_\_\_\_

H2c Telephone Number \_\_\_\_\_

H2d Date Report Submitted (yyyymmdd) \_\_\_\_\_